

Meeting Minutes
Lighthouse Elementary / Beacon Cove Intermediate PTO
Executive PTO Board Meeting: Friday, February 7th, 2025 @ LHE (8:45am)

1. Welcome

Call to Order: 8:51am

Executive Board Members Present: Ariel Dlugasch, Brittany Pace, Jen Beilinson, Robyn Yousef, Momo Yamakawa, Keri Morrison, April Vradenburg, Nina Montez (Lighthouse Elementary School Principal)

Executive Board Members Absent: Katrina Ventola, Olga Sokolova, Pamela Buckman (Beacon Cove Intermediate Principal)

Non-Executive Members Present: Kate Gilbert (Web Designer)

2. January Executive Board Meeting and January Bylaw Committee Meeting Minutes
Review and approval of January 10th and January 29th meeting minutes

MOTION: A motion was made by Robyn to accept the January 10th and January 29th meeting minutes as presented. The motion was seconded by Momo. The motion was unanimously approved.

3. Principals' Reports

A. Beacon Cove Intermediate – Pamela Buckman (via notes to Ariel)

- Field Day in March
- Sweetheart Dance went well
- Working with police department to manage traffic patterns for school drop off
- Washington DC patrol trip upcoming
- February 26th is National Pink Shirt Day for Bullying Awareness
- Supply kit lists are being reviewed by teachers

B. Lighthouse Elementary – Nina Montez

- Sweetheart Dance was a success
- Also working with police department on traffic patterns for drop off
- One teacher has resigned and 2 spots need to be filled
- Hoping for one more VPK and one more ESE class for next year
- Schools will send mass mailing with hopes to increase enrollment next year
- Kindergarten Kick-Off is April 9th from 8:30-9:30am and 5:30-6:30pm
- 3rd Grade Kick-Off is April 23rd from 6-7pm
- Parent has offered to do a golf tournament, like Monster Dash, for LHE

4. Treasurer Report – Olga (via print outs given to Ariel)

- \$214K+ in total accounts, excluding Monster Dash
- \$53K+ in Uniform Sales
- \$17K+ in Business Partners
- \$1K+ in BCI Birthday Marquee
- \$600+ in LHE Birthday Marquee
- \$1K+ in 5th Grade T-Shirt Sales
- \$27K+ in estimated revenue from Sweetheart Dance (\$6K+ in estimated profit)

5. Volunteer Coordinators' Report – Momo

- Still need a few Copy Angels

6. VP of Fundraising Report – Jen & Keri

- Discount code will not work on sweatshirts and price will increase to \$35 due to cost increase for embroidery
- Email will go out to teachers about use of discount codes
- Boys Night Out shirts will be \$25
- QR code signs will be added to Birthday Marquees for purchasing

7. VP of Events Report – April & Ariel

- Sweetheart Dance
 - Survey to go out to receive feedback
 - Notes taken on positives and negatives for 2026 dance
- Boys Night Out – April 11th
 - Tickets to go on sale Friday, February 14th

8. Business Partner Coordinator Report - Robyn

- No report given

9. Bylaws General Meeting

- 2/19/2025 – 6pm at Lighthouse Elementary

10. Newsletter Review

- Will go out via email from Principals

11. Upcoming Meetings

- PTO Informational Meeting
 - 3/4/2025 – 9am at Lighthouse Elementary
- General PTO Meeting
 - 5/7/2025 – 6pm at Beacon Cove Intermediate

12. Nominations Form

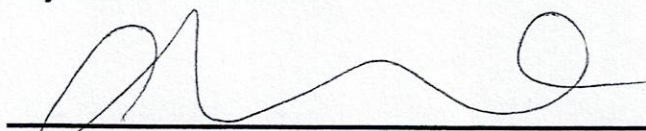
- Postponed to next meeting

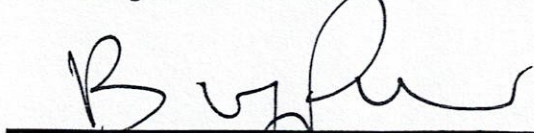
13. Next PTO Board Meeting

- Executive Board Meeting
 - 3/7/2025 – 8:45am at Beacon Cove Intermediate

14. Adjourn

Adjourned: 10:16am


Ariel Dlugasch, President _____ Date 3/7/25


Brittany Pace, Secretary _____ Date 3/7/25

LHE/BCI PTO Executive Board 2024-2025

President: Ariel Dlugasch
VP of Events: April Vradenburg
VP of Fundraising: Keri Morrison and Jen Beilinson
Treasurer: Olga Sokolova
LHE & BCI Secretary: Brittany Pace
BP Coordinator: Robyn Yousef
Volunteer Coordinators: Katrina Ventola & Momo Yamakawa
Lighthouse Elementary School Principal: Nina Montez
Beacon Cove Intermediate School Principal: Pamela Buckman

NON-Board Positions:

Adopt-A-Class: Randi Karmin/Courtney Davis
Dine for Cash Coordinator: Courtney Roog
Events Chair: Andrea Anderson
Business Partner Chair: Diana Docea
TSAW Committee Chair: Jamie Gilbert
Web Designer: Kate Gilbert
Teacher Liaison: Kristy Baynham (LHE)
Teacher Liaison: Ali Farris (BCI)